

# LMA 2009 TRAINING SEMINARS

**FREE** to all interested members and participants!

LMA Office Building, First Floor Meeting Rooms  
700 North 10<sup>th</sup> Street, Baton Rouge.

**A light luncheon is offered. Pre-registration is required.**

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**PARTICIPATE ONLINE BY WEBINAR!**

These training seminars are available via WEBINAR ,  
utilizing telephone and internet access. To participate in a webinar, send your email address to  
Amber Shafer, [ashafer@lma.org](mailto:ashafer@lma.org), or George Marretta, [gmarretta@lma.org](mailto:gmarretta@lma.org).

**To participate onsite, please register below.**

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## **THURSDAY, AUGUST 27:**

**10:00 a.m.-12:00 noon** – ONSITE & ONLINE

### ***“Establishing a Reduction-In-Force Policy”***

*Speaker:* Don Strobel, Principal, Labor Consultants Central, Inc.

*Synopsis:* This personnel management course is designed to assist in the establishment and execution of reduction-in-force policies and procedures for municipalities which experience fiscal stress due to the closure of major companies and declines in tax revenues. This course will address development of the RIF plan and the criteria that should be used to determine terminations and reductions. With respect to the various types of municipal charters, the course will provide guidance regarding federal and state statutes governing discrimination as well as civil-service rules and ordinances that could weigh in on the decision or authority to terminate employees.

**1:00 p.m.-2:30 p.m.** – ONSITE & ONLINE

### ***“Brownfields Remediation and Redevelopment”***

*Speakers:* Representatives of the U.S. Environmental Protection Agency and Louisiana Department of Environmental Quality.

*Synopsis:* Brownfields are areas of blighted and contaminated lands which, through proper remediation and redevelopment, can be transformed into vital productive uses such as housing, economic development, and industrial centers. This course explores federal and state laws and rules concerning brownfields, best practices and case studies of successful conversions, federal grants programs and state incentives for brownfields redevelopment.

## **THURSDAY, SEPTEMBER 24:**

**10:00 a.m.-12:00 noon** – ONSITE & ONLINE

### ***“Municipal Revenue Collection Update – Occupational License and Insurance Premium Taxes”***

*Speakers:* Steve Thomas, East Baton Rouge City-Parish Government; Tommy Coco, Louisiana Department of Insurance; Sam Guarisco, Revenue Discovery Systems, Inc./LaMATS; and George Marretta, LMA Special Projects Director.

*Synopsis:* This annually-repeating course, always popular, provides guidance on laws, rulemakings, and service programs regarding two sources of municipal revenues – the occupational license tax and the insurance premium tax. Emphasis will be on state statutes and local ordinances and LMA-sponsored programs that facilitate and improve the efficiency of collection efforts and ensure increased flow of vital municipal revenues.

**1:00 p.m.-2:30 p.m.** – ONSITE & ONLINE

### ***“LMA Legislative Update 2009”***

*Speakers:* Staff members of LMA’s legislative relations team.

*Synopsis:* This special offering provides an opportunity for member officials and employees to hear about municipally-related legislation enacted in the 2009 regular session of the Legislature. Emphasis will be on new laws stemming from high-priority legislation and measures affecting local sales, use, and ad valorem taxation authority.

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**ONLINE REGISTRATION FOR ONSITE PARTICIPANTS ONLY:**

Go to [www.lma.org/email\\_regform.htm](http://www.lma.org/email_regform.htm) to enroll electronically.

For assistance, contact Tommy Darenbourg, [tdarenbourg@lma.org](mailto:tdarenbourg@lma.org),  
or George Marretta, [gmarretta@lma.org](mailto:gmarretta@lma.org), (225) 344-5001, (800) 234-8274.

Interested persons without Internet/Email access should use the  
registration form below **to register by FAX or postal mail.**

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Please make every effort to attend the selected workshops because food  
is ordered for participants. Please give LMA prompt notice if you cannot attend  
the seminar(s) for which you have registered.

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**LMA 2009 TRAINING SEMINARS  
ADVANCE REGISTRATION FORM  
(ONSITE PARTICIPANTS ONLY)**

**Please check off the seminar(s) you wish to enroll in  
at the LMA Office Building:**

- August 27 (Morning) – Reduction In Force Policies and Procedures
- August 27 (Afternoon) – Brownfields Remediation and Redevelopment
- September 24 (Morning) – Municipal Revenue Collection Update
- September 24 (Afternoon) – LMA Legislative Update 2009

NAME \_\_\_\_\_

TITLE \_\_\_\_\_

MUNICIPALITY/COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE (    ) \_\_\_\_\_ FAX (    ) \_\_\_\_\_

*Please duplicate this form to register additional persons from  
your municipality for these training seminars*

**Please FAX this form to (225) 344-3057 or mail it to:**

**Louisiana Municipal Association  
Attn: Training Seminars Registration,  
Post Office Box 4327  
Baton Rouge, LA 70821-4327**